

## Customer Returns Request Form

All returns requests will only be considered within 14 days of receipt of goods & are subject to prior authorisation & the relevant supplier/uni-power standard terms & conditions

If you wish to return an item which has been identified in error by us, a full credit including carriage will apply-please provide full details & proof of error

If an item has been supplied from our own stock, but has been identified in error by you, a standard handling charge of 20% will apply-carriage will not be credited

If an item has been ordered in from suppliers, but has been identified in error by yourself, returns authorisation/carriage & handling charge will differ depending on the supplier in question-\*POA

(\*Some suppliers have a non-returns policy, or have minimum values in place, therefore returns authorisation may be refused in some cases)

If an item has been fitted, returns authorisation will be refused; please ensure each item is checked for suitability prior to fitment

All returned items must be in their original & undamaged packaging (Unopened & with no markings/tape), otherwise returns authorisation may also be refused on this basis; please ensure packaging is retained until items are deemed as suitable

If items are returned without prior authorisation, or an accompanying returns request form & copy delivery note/invoice, they will be held for a period of 3 months & then disposed of (No credit will be issued)

**To Be Completed & Returned via: [info@uni-power.co.uk](mailto:info@uni-power.co.uk) (Fax: 01371 874777)**  
**PLEASE WAIT FOR AUTHORISATION PRIOR TO RETURNING ANY ITEM(S) BACK TO US.**

Qty	Part Number	Description	Invoice / DOC Number	Date

**Reason for return:**

**Customer:**

**Contact name & email:**

**INTERNAL USE ONLY**

**Authorisation Number:**

**Date & Name:**

**Handling Charge:**

**Carriage to return to supplier:**

**PLEASE INCLUDE A COPY OF THIS RETURNS  
AUTHORISATION WITH THE RETURNED ITEM(S)**

**uni-power**  
ENGINES • TRANSMISSIONS • PARTS  
TEL: 01371 875331 [www.uni-power.co.uk](http://www.uni-power.co.uk)